

2025 JACKSON COUNTY YOUTH FAIR

Brackenridge Recreation Complex – Main Events Center
Hwy 111 South of Edna

INFORMATION SHEET

As part of the Commercial Exhibit and/or Concession Space Contract and Lease Agreement
PLEASE READ THE FOLLOWING INFORMATION CAREFULLY.

If you have any questions after reading this information, please feel free to call Deidra Whitley at 361-782-8305, or email at treasurer@jcyf.org. We hope you join us at the Jackson County Youth Fair at the Brackenridge Recreation Complex (BRC) Main Events Center.

PAYMENTS RECEIVED MUST BE MADE BY CASH, CASHIER'S CHECK, OR MONEY ORDER, PAYABLE TO THE JACKSON COUNTY YOUTH FAIR.

MOVE-IN: You must move-in by or on the day of October 8, 2025, no exceptions, unless other arrangements have been made in advance. Lessee must provide his/her own wheeled cart or dolly, no vehicle is allowed inside Main Events Center, all products must be carted or carried in.

****All Commercial Exhibitors must call or email me to make arrangements for move in by Friday, October 3, 2025. You must be moved in and ready for the Fair BEFORE Wednesday, October 8, 2025. Or if you prefer, you can move in Friday, Oct. 10, for two days only. If you do not make prior arrangements to move-in before this date, this will be construed as non-attendance and money will be refunded at the Lessor's convenience.**

MOVE-IN:

Saturday, Oct. 4: (parade day) after parade, 2:00 p.m. Set-up for Fair Day.

Sunday, Oct. 5 : no time available to set up booth.

Monday, Oct. 6: 8:00 am – 6:00 pm.

Tuesday, Oct. 7: 8:00 am – 6:00 pm.

Friday, Oct. 10: 1:00 pm – 3:00 pm. (same fees apply)

SPACES ARE RESERVED: (first come, first served) and booths are assigned when payment is made in full. We do not accept deposits. No post-dated checks or partial payments are accepted. Spaces cannot be held without payment.

SHOW HOURS:

Wednesday, Oct. 8: 10 a.m. – 10 p.m.

Thursday, Oct. 9: 4 p.m. - 10 p.m.

Friday, Oct. 10: 4 p.m. - 10 p.m.

Saturday, Oct. 11: 10 a.m. - 10 p.m.

(Move-out after 10 p.m. only)

MOVE OUT:

Sunday, Oct. 12: Move out 10 a.m. - 2 p.m.

Monday, Oct. 13: BRC Bldg. may be closed

Please have your booth set up and ready to open 15 minutes prior to the opening of the show each day. Dollies and carts must be out of the Main Events Center before the show can open to the public. You must remain set up and open for business during all hours the show is open. **NO EXCEPTIONS!**

MOVE-OUT: Please do not begin packing until the show closes. **Merchandise can be dollied or carted out Saturday night after the show at 10:00 pm or Sunday, October 12th from 10:00 am - 2:00 pm. Call to make other arrangements if necessary.**

ITEMS THAT MAY BE SOLD include arts, crafts, selected imports and limited select commercial products. All items sold must be approved. Limits may be placed on jewelry and other categories of items, so that the show is well balanced.

ITEMS THAT MAY NOT BE SOLD are garage sale items and other items deemed inappropriate by us. Booths that give away prizes in order to get names and phone numbers of prospective clients must state that information clearly on your information provided. If you have any questions about your product's eligibility, please contact us for clarification.

OUR AGREEMENT DOES NOT PERMIT you to give, sell, lend, share or otherwise sublet your space to someone else. You may share a booth (at no extra charge) if both you and your partner have read and signed the contract.

TABLES, CHAIRS & ELECTRICITY: Tables and Chairs are available, first come, first served. TABLES MUST BE DRAPED ALL AROUND AND TO THE FLOOR. BOXES MUST BE OUT OF SIGHT. DISPLAY EQUIPMENT AND PIPE AND DRAPE ARE NOT PROVIDED. Electricity is available at a \$25 charge.

SIGNS: ALL MERCHANDISE AND DISPLAYS WILL BE SUBJECT TO LESSOR'S APPROVAL. SIGNS THAT ARE PERMISSABLE INCLUDE THOSE MADE FROM FABRIC, WOOD, CANVAS, PLASTIC/VINYL ETC. THIS IS STRICTLY ENFORCED.

THERE ARE NO REFUNDS. Refunds will not be made unless the show is not held for reasons other than the malfeasance of Lessor, e.g., due to disaster, flood, fire, etc. If you are unable to attend the show for any reason or if you do not claim your space by THE DAY BEFORE the show, all fees will be forfeited. Also, checks returned for nonpayment will be subject to a \$35 fee and your reservation will be canceled.

SALES TAX must be collected and reported. This is required by state law. **TEXAS:** For information on obtaining a Texas sales tax permit, please contact the Texas Comptroller's office at (800) 252-5555 or call (512) 463-4600 in Austin. Visit www.window.state.tx.us to download a Texas sales tax application online.

We are not responsible nor can we predict or affect the weather or outcome of attendance at the Fair. So, please remember that we at the Fair are all volunteers here to help you and hope you are both profitable and successful at the Fair. And, we know that you will make the most of the crowd by working your booth effectively during each and every day. We are deeply appreciative of your interest in our event and hope you will let us know if we can help you in any way.

LESSEE IS RESPONSIBLE FOR DAMAGES, AS A RESULT OF THEIR US AND/OR ABUSE, TO PROPERTY OF THE JACKSON COUNTY YOUTH FAIR AND/OR THE BRC MAIN EVNT CENTER.